



**City of Scottsdale  
Human Services Commission  
Regular Meeting**

**SUMMARIZED MINUTES**

**Thursday, March 28, 2013**

**Vista del Camino, Yaqui Room  
7700 E. Roosevelt Street  
Scottsdale, AZ 85257**

**PRESENT:**

Steven Rosenberg, Chair  
Raoul Zubia, Vice Chair  
Nicholas Thomas, Commissioner  
Enid Seiden, Commissioner (left at 6:04 p.m.)  
Donald Nordlund, Commissioner  
Marty Day, Commissioner  
Dustin Thomas, Commissioner

**STAFF PRESENT:**

Jan Cameron, Director of Parks, Recreation, & Human Services  
Bill Murphy, Executive Director, Community Services  
Valerie Kime Trujillo, Human Services Manager; Paiute  
Cindy Ensign, Human Services Planner/Budget Specialist  
Kasey Moyers, Technology Coordinator  
Eugenio Munosz-Villafane, Human Services Manager; Vista del Camino  
Michelle Albanese, Community Assistance Manager  
Justin Boyd, Housing Coordinator  
Sheree Bouchee, Senior Grant Specialist

**Call to order**

Chair Rosenberg called the meeting to order at 5:01 p.m.

**Roll Call**

Members present as noted above.

**1. Approval of the March 14, 2013 Minutes - Special Meeting**

**COMMISSIONER NICHOLAS THOMAS MOVED TO APPROVE THE MARCH 14, 2013 SPECIAL MEETING MINUTES. SECONDED BY COMMISSIONER SEIDEN, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

**2. Formal Approval of the Funding Recommendations to the City Council for CDBG and HOME Funds**

Justin Boyd, Housing Coordinator, facilitated a discussion regarding the CDBG and HOME Funds funding recommendations made by the Commission during the March 14, 2013 special meeting.

The Commission confirmed their recommendations for each agency as follows:

- CDBG – Public Service:
  - Homeward Bound \$17,000
  - Big Brothers Big Sisters of Central Arizona \$ 8,500
  - Chrysalis Shelter for Victims of Domestic Violence \$24,000
  - Family Promise – Greater Phoenix \$16,958
  - Scottsdale Training & Rehabilitation Services \$26,723
  - Save the Family Foundation of Arizona \$17,500
  - Tempe Community Action Agency \$23,602

**COMMISSIONER DUSTIN THOMAS MOVED TO APPROVE THE FUNDING RECOMMENDATIONS FOR CDBG PUBLIC SERVICES. SECONDED BY COMMISSIONER NORDLUND, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

- CDBG – Housing (Non-Public Service)
  - City of Scottsdale Housing Rehabilitation Program \$440,000
  - City of Scottsdale Roof Replacement & Repair Program \$ 60,000
  - City of Scottsdale Emergency Repair Program \$150,000
- CDBG Facilities (Non-Public Service)
  - Central Arizona Shelter Services, Inc. \$50,000

**COMMISSIONER NICHOLAS THOMAS MOVED TO APPROVE THE FUNDING RECOMMENDATIONS FOR CDBG HOUSING (NON-PUBLIC SERVICE) AND FACILITIES (NON-PUBLIC SERVICE). SECONDED BY COMMISSIONER NORDLUND, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

- HOME
  - Newtown Community Development Corporation \$237,857

**COMMISSIONER DUSTIN THOMAS MOVED TO APPROVE THE FUNDING RECOMMENDATIONS FOR HOME. SECONDED BY VICE-CHAIR ZUBIA, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

**3. Formal Approval of the Funding Recommendations to the City Council for General Funds, Scottsdale Cares and Endowment Funds**

Justin Boyd facilitated a discussion regarding the General Funds, Scottsdale Cares, and Endowment Funds funding recommendations made by the Commission during the March 14, 2013 special meeting.

The following individuals spoke regarding Scottsdale Cares and General Funds recommendations:

- Jim Knaut, Area Agency on Aging
- Beth Fiorenza, TCAA
- Randy Dietrich, Tempe Community Action Agency
- Angie Thornton, Scottsdale citizen
- Ted Taylor, Family Promise
- Glen Spencer, Area Agency on Aging/Benefits Assistance Program
- Rebecca Gaylor, Shoebox Ministry
- Marcia Reck, Child Crisis Center

The Commission confirmed their recommendations for each agency as follows:

➤ **Scottsdale Cares:**

○ Big Brothers Big Sisters of Central Arizona	\$ 4,500
○ Boys & Girls Clubs of Scottsdale	\$18,000
○ Concerned Citizens for Community Health	\$37,400
○ Alzheimer's Association Desert SW Chapter	\$16,000
○ Community Bridges, Inc.	\$15,374
○ Family Promise, Greater Phoenix	\$21,420
○ Foothills Caring Corps, Inc.	\$13,875
○ Homeward Bound	\$ 4,050
○ Scottsdale Training & Rehabilitation Services	\$ 9,381

**COMMISSIONER DUSTIN THOMAS MOVED TO APPROVE THE FUNDING RECOMMENDATIONS FOR SCOTTSDALE CARES. SECONDED BY COMMISSIONER NICHOLAS THOMAS, THE MOTION CARRIED WITH A VOTE OF SEVEN (7) TO ZERO (0).**

➤ **General Funds:**

○ Chrysalis Shelter for Victims of Domestic Violence	\$10,000
○ UMOM New Day Centers, Inc.	\$ 7,500
○ Duet: Partners in Health & Aging	\$21,000
○ Jewish Family & Children's Service	\$24,000
○ A New Leaf, Inc. – La Mesita Family Homeless Shelter	\$21,427
○ Central Arizona Shelter Services, Inc.	\$52,250
○ Community Legal Services, Inc.	\$16,625
○ A New Leaf, Inc. – East Valley Men's Center	\$34,020
○ EMPACT Suicide Prevention Center, Inc.	\$13,176

**VICE-CHAIR ZUBIA MOVED TO APPROVE THE FUNDING RECOMMENDATIONS FOR GENERAL FUNDS. SECONDED BY COMMISSIONER DUSTIN THOMAS, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

- Endowment Funds:
  - Paiute Neighborhood Center \$6,000

**VICE-CHAIR ZUBIA MOVED TO APPROVE THE FUNDING RECOMMENDATION FOR ENDOWMENT FUNDS. SECONDED BY COMMISSIONER DUSTIN THOMAS, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

#### **4. Proposed Non-Public Service City Projects for Unallocated FY 2013/14 Funds**

Michelle Albanese, Community Assistance Manager presented a list of projects that qualify for funding with the unallocated FY 2013/14 CDBG Non-Public Service funds. The projects included:

- Facility Improvements \$125,000
- Parks - ADA Accessible Playground Equipment and Shade Structures \$173,000
- Energy Improvement LED Lighting Retrofit \$100,000

Discussion ensued regarding the benefits of the various individual projects, spending restrictions, and the possibility of allocating the funds toward the CDBG or HOME programs.

**COMMISSIONER NORDLUND MOVED TO APPROVE THE PROJECT LIST AS PRESENTED BY STAFF. SECONDED BY COMMISSIONER NICHOLAS THOMAS, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

Jan Cameron, Parks & Recreation and Human Services Director, noted that Rebecca Gaylor of Shoebox Ministry wished to speak regarding the Endowment Funding. Ms. Gaylor addressed the Commission.

**COMMISSIONER SEIDEN MOVED TO RECONSIDER THE ENDOWMENT FUNDING RECOMMENDATIONS. SECONDED BY COMMISSIONER DAY, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

Discussion ensued regarding the possibility of changing the Commission's Endowment Funds recommendation.

**COMMISSIONER SEIDEN MOVED TO RECOMMEND FUNDING IN THE AMOUNT OF \$4,500 TO PAIUTE NEIGHBORHOOD CENTER AND \$1,500 TO SHOEBOX MINISTRY. SECONDED BY COMMISSIONER DAY, THE MOTION CARRIED FIVE (5) TO ONE (1). VICE-CHAIR ZUBIA DISSENTED; CHAIR ROSENBERG ABSTAINED.**

#### **5. Maricopa County/Vista del Camino Career Center Agreement Extension**

Jan Cameron presented an overview of the one-year extension to the current two-year agreement between the City of Scottsdale and Maricopa County Workforce Connections. The resolution is scheduled to be presented to City Council on May 14th.

**COMMISSIONER SEIDEN MOVED TO APPROVE RESOLUTION 9036. SECONDED BY VICE-CHAIR ZUBIA, THE MOTION CARRIED SEVEN (7) TO ZERO (0).**

**6. Commissioner Comments and/or Discussion regarding Tour Locations**

Jan Cameron, Parks & recreation and Human Services Director asked the Commission to suggest tour locations. The Commission recommended touring Big Brothers, New Town, and A New Leaf.

**7. Scottsdale Cares Utility Donation Discussion**

Cindy Ensign, Human Services Planner/Budget Specialist, updated the Commission on the progress she has made in researching how neighboring cities solicit donations through the utility bills. Discussion ensued regarding current donation opportunities, possible technology adjustments that would allow citizens to donate more than \$1 on their utility bill or through the website, and marketing opportunities.

**8. Staff and Commission Updates**

Director of Parks, Recreation, & Human Services Jan Cameron announced that Eugenio Munosz-Villafane was the successful candidate for the position of Vista del Camino Human Services Manager.

**9. Open Call to the Public**

There were no members of the public who wished to speak.

**10. Adjournment**

Being duly moved and seconded, the meeting adjourned at 6:25 p.m.

Respectfully submitted,  
A/V Tronics, Inc. DBA AVTranz.